



# Minutes

## Committee of the Whole

Monday, February 6, 2012

3:30 p.m.

City Council Chambers

**Action**

**Present:** Mayor D. Canfield  
Councillor C. Drinkwater  
Councillor R. Lunny  
Councillor R. McKay  
Councillor R. McMillan  
Councillor L. Roussin  
Councillor S. Smith  
K. Brown, CAO  
R. Perchuk, Operations Manager  
W. Brinkman, Emergency Services Manager  
S. McDowall, HR Manager  
C. Neil, Recreation Services Manager  
J. McMillin, City Clerk

~ ~ ~

### **A. Public information Notices**

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its February 13 meeting:-

- An increase in the Day Care Fee Structure under the City's Tariff of Fees & Charges By-law to take effect March 1, 2012.

### **B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.  
There were none declared.

### **C. Motion for Confirmation of Previous Committee Minutes:**

**Moved by R. Lunny, Seconded by R. McMillan and Carried:-**  
That the Minutes from the last regular Committee of the Whole Meeting held January 9, 2012 be confirmed as written and filed.

### **D. Deputations:**

**3:30 p.m. – Community Policing Committee  
(Ralph Mosher)**

- Neighbourhood Watch Program

On behalf of the Kenora Policing Committee, Mr. Mosher attended to request consideration by the City for the provision of signage due to the community speaking out to establish a Neighbourhood Watch Program in the City following the promotion of the Program by the Kenora Community Policing Committee. The Committee is looking at how to manage purchasing, installing and maintaining the various signage that required for the Program (starting with three locations but not sure how many signs would be required). In all likelihood the signs would be placed on municipal property so given these factors the Committee discussed it might be best administered at the City level (Sign Department) as the Committee does not have any budget dollars for this purpose.

Mr. Mosher advised the Committee respectfully requests the City to absorb the costs of the signs and maintain and install them (requests would come through the Policing Committee to Operations for additional signage requirements). The Committee is hoping to have the Program up and running as soon as possible.

Councillor Smith asked what the dollar value might be for the signage and Mr. Mosher indicated it would be minimal as at this time only three signs would be required for the identified areas.

Mr. Mosher was thanked for attending and left the meeting at 3:40 p.m.

**3:45 p.m. – Hearts of Knox Quilters  
(Sue Johnson)**

- Parking Times on 5<sup>th</sup> Avenue South @ 2<sup>nd</sup> Street South

Mrs. Johnson advised that Marion Wright will be making today's presentation on behalf of the Hearts of Knox Quilters.

Ms Wright explained that every Friday about 13 women get together to make quilts both locally and for world communities. She explained they are a multi-generational group and it is a great culture gathering that started about 14 years ago. Over those years while there has always been a 2 hour parking limit on the streets in that area, parking tickets had ever been issued during those years.

Ms Wright went on to explain that this year tickets are starting to be given and that some women in the group are frail and have to go out and shuffle cars every two hours to try and avoid getting a ticket. The group wonders why this is happening now and whether or not they can be accommodated on a forward basis to continue to park in this area without receiving a ticket.

The Quilters Groups suggested changing the by-law to help alleviate the problem; or if the City would consider providing them with guest parking permits for Fridays only and they would delegate someone to be in charge of handing out the passes and collecting them so they can be used over

again for that area only on Fridays. It was noted the group does not meet through the summer months so only about 40 Fridays from mid September to end of May/beginning of June would be required (between 10:30 a.m. and 5:00 p.m.)

The Quilters were thanked for attending and left the meeting at 3:45 p.m.

**4:00 p.m. – Lk of the Wds Development Commission**

- Presentation of Q4 Report.

Dennis Wallace, Commission Chair, provided a PowerPoint overview of the Report noting some of the highlights:

- Lakehead University President had a first visit to Kenora with key Kenora area stakeholders and demonstrated Kenora's interest in a stronger University presence in our community;
- EDO and Chair met with the CEO from the Winnipeg Development Commission to identify projects of mutual interest and ways in which the LOTWDC and Winnipeg can work more closely together;
- EDO & Chair spoke at the AGM of LOWAC and LOWCA to emphasize the importance of continued growth and development of the arts and culture sector in Kenora;
- Work on the Creative Economy will continue in 2012 under the auspices of the Business Attraction & Development Committee;
- LOTWDC held its annual planning session in October;
- Kenora Visitor Information Centres experienced an increase of 80% in visitors from 2010 numbers;
- Final results of the Aggressive 'extended summer' marketing campaign has proven to be the most successful to date, resulting in a reported increase of off-season sales as much as 40%.

Councillor Smith commented on one goal regarding increased assessment and that we should find out how to measure as it will be helpful since the Abitibi Mill closure and to do an analysis by sector and whether it's new taxes or new building permits. Dennis agreed and commented whether there are any other measures that can be used say from increased sales. Karen mentioned there is assessment information in Council's budget binders that they can refer to.

Councillor Smith referred to the recent KDMA Conference in Sioux Lookout and that it was a very good experience, and she noted Jennifer Findlay's presentation was very well received.

Councillor Roussin mentioned another item when trying to measure growth in a community is the 'absorption rate' of vacant space in the various commercial sectors, i.e. heavy, light, service and general commercial and those are indicators used by many investors as they track commerce increasing or decreasing in the community and determines if business is losing or gaining. He mentioned there are ways to track this and it is easy to track residential vacancy rates. Dennis explained we would be looking at vacancies and any incremental increases in revenue should be tracked as well so we can speak to these items...does it equate to an increase in assessment; cannot say for sure.

Mayor Canfield thanked Dennis, the Commission and volunteers that have put time into the LOTWDC and hopes that in 2012 and 2013 we see some of the benefits that we have been working on come to fruition.

The Commission left the meeting at 4:02 p.m.

### **E. Reports:**

## **Community & Protective Services**

**Councillor Drinkwater – Chair, reviewed the reports:**

### **1. Community Club Grant Applications – 2012**

#### **Recommendation:**

That Council of the City of Kenora hereby approves the grant amount of \$8,000 per Club to Rideout, Central and Evergreen Community Clubs.

**Recommendation approved.**

**JMcMillin**

### **2. Day Care Rate Structure – 2012**

#### **Recommendation:**

That the Council of the City of Kenora approve the fee increase to the Before and After School rates for the Castle of Learning & Discovery Children's Centre to \$6.00 from \$5.00 for Before School Care and to \$10.00 from \$9.00 for After School Care; and

That the Council of the City of Kenora approve the fee increase to the Toddler Day rate for the Castle of Learning & Discovery Children's Centre to \$35.00 from \$34.00; and

That the Council of the City of Kenora approve the fee increase to the Pre-school Day rate for the Castle of Learning & Discovery Children's Centre to \$32.00 from \$31.00; and

That the Council of the City of Kenora approve the fee increase to the Day Camp and PD Day rate for the Castle of Learning & Discovery Children's Centre to \$32.00 from \$31.00; and

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff By-Law by by-law at its February 13, 2012 meeting for this purpose and fees will take effect March 1, 2012; and further

That Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 147-2007.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

### **3. Recreation Department 2011 4<sup>th</sup> Quarter Report**

#### **Recommendation:**

That Council of the City of Kenora hereby accepts the 2011 Fourth Quarter Report for the Recreation Department.

**Recommendation approved.**

**JMcMillin**

## **Corporate Services**

**Councillor McMillan, Chair, reviewed the reports:**

### **1. K.D.S.B. Report from Councillor Roussin**

Councillor Roussin advised the Board's next meeting is February 16 and they have not met since Dan McNeil, CAO gave his report to Council in December. Since then they have had one of their Senior Directors for Social Housing announce his retirement. He further explained that Emergency Services is going through an Operational Review and hoping there will be savings there.

Councillor Roussin commented that the biggest problem with DSAB's in Ontario is that they should be under one Ministry to administer the funding and direction for administration; He believes NOSDA is working very hard with the support of OGRA/ROMA and AMO to promote this direction.

### **2. Appointments to Youth Council**

#### **Recommendation:**

That Council hereby appoints the following to the City of Kenora Youth Council with a term to expire June 30, 2012:

Will Davis  
Mitchell Frenette  
Sarah Gibson  
Desiree Dawn Kroeker  
Alexa Lesperance  
Jarrod McLean  
Colt Morrell  
Kyle Prystie

**Recommendation approved.**

**JMcMillin**

**Discussion:**

Councillor McMillan asked if Council could provide their opinion as to how they see the Youth Council operating and any other thoughts and ideas in anticipation of their first meeting. If requested, the Terms of Reference will be re-circulated, but should Members have comments they should email Colleen, Karen or Councillor McMillan so they have comments before the Youth Council's initial meeting.

**Council**

**3. Chamber of Commerce AGM and Banquet**

**Recommendation:**

That authorization be hereby given for Councillors Smith (Mayor's rep) and Councillor R. McKay (Councillor rep) to attend the 2012 Kenora & District Chamber of Commerce Annual General Meeting and Business Awards Banquet taking place Wednesday, February 15, 2012 at the Best Western Lakeside Inn to represent City Council and present the Chamber of Commerce Mayor's Award; and further

That all eligible expenses in accordance with Council's Travel and Per Diem Policy be and are hereby authorized.

**Recommendation approved.**

**JMcMillin**

**4. Deer Hunt Survey Results**

**Recommendation:**

That Council of the City of Kenora hereby receives the results from the deer hunt survey for the amendment to the discharge of firearms by-law trial deer hunt period from October 1<sup>st</sup> to November 15<sup>th</sup> 2011.

**Recommendation approved.**

**JMcMillin**

**Discussion:**

Councillor Smith reviewed the report prepared for this purpose noting the response to the hunt was determined through some 15 survey cards returned and it was calculated that 34 deer were taken as a result of the hunt; however the survey revealed that those responders counted some 372 deer. Councillor Smith noted the success rate was likely even higher since not all survey cards were returned. She reviewed some of the comments on the survey, such as extending the hunt; residents appreciated being able to hunt on their own property; and that the hunt should continue until the balance is restored as one year hardly makes a difference.

Councillor Smith mentioned the City of Thunder Bay has contacted us for information, etc. as they plan to conduct a deer hunt next fall outside its urban area.

**5. Endorsation of Resolution – Protection of Livestock & Poultry Act Recommendation:**

That the Council of the City of Kenora hereby receives the resolution from the Municipality of Tweed with respect to supporting and endorsing their position on the Wildlife Damage Compensation program as follows:-

Whereas the Ontario Wildlife Damage Compensation Program provides compensation to eligible applicants whose livestock and/or poultry have been injured or killed as a result of wildlife, and further provides for municipalities compensate livestock owners and seek reimbursement from the Ministry of Agriculture, Food and Rural Affairs; and

Whereas livestock valuers submit the same report to the Ministry of Agriculture, Food and Rural Affairs that they do to municipalities therefore making municipal involvement redundant; and

Whereas municipalities are required to pay animal livestock valuer report claims directly and then apply for reimbursement from the Ministry of Agriculture, Food and Rural Affairs, who in turn have the option to deny such claims although the claim has been paid by the municipality; and

Whereas municipalities are required to remunerate livestock valuers although municipalities are not appropriately compensated to cover all related expenses and must do so at the expense of municipal taxpayers;

Now Therefore Be It Resolved That municipalities no longer be involved in the livestock valuation and compensation program; and further

That livestock owners, through a Provincial livestock valuer, make application directly to the Ministry of Agriculture, Food and Rural Affairs and be paid from the Ministry for wildlife damage compensation, and program guidelines be amended to provide for these changes; and further

That a copy of this resolution be forwarded to the Minister of Agriculture Food and Rural Affairs, the Association of Municipalities of Ontario, the Municipality of Tweed and Sarah Campbell, MPP.

**Recommendation approved.**

**6. Endorsation of Resolution - POA White Paper Report Recommendation:**

Whereas the Ontario Association of Police Service Boards (OAPSB) was requested by the Minister of Community Safety and Correctional Services in 2010 to prepare a White Paper on the growing problem of increasing unpaid fines under the Provincial Offences court system (POA); and

Whereas the OAPSB released its White Paper "Provincial Offences Act – Unpaid Fines, A \$Billion Problem on November 1, 2011; and

**JMcMillin**

Whereas the White Paper identifies a number of gaps in the system and has made recommendations which would significantly improve the ability of municipalities to collect unpaid POA fines;

Now Therefore be it Resolved That the City of Kenora supports the recommendations contained in the Ontario Association of Police Service Boards' White Paper on Unpaid POA Fines and urges the Province of Ontario to take immediate action to begin implementation of the recommendations; and further

That this resolution be circulated to the Minister of Community Safety and Correctional Services, the Attorney General, OAPSB, AMO, AMCTO, MFOA, County of Bruce, Country of Grey, Greg Rickford, MP, and Sarah Campbell, MPP.

**Recommendation approved.**

**JMcMillin**

### **7. Remuneration By-law – Housekeeping**

#### **Recommendation:**

That Council give three readings to a by-law to provide for Annual Remuneration to the Mayor and Members of Council of the City of Kenora

in order to reflect the per diem rate in the by-law rather than in the Per Diem Policy, as approved by Council at its meeting held November 21, 2011; and further

That By-law Number 125-2011 be and is hereby repealed.

**Recommendation approved.**

**JMcMillin**

### **8. Various Committee Minutes**

#### **Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 4 - Harbourtown Centre Committee
- January 9 - Committee of the Whole
- January 10 - Property & Planning Committee
- January 10 - Kenora Urban Trails Committee
- January 18 - Environmental Advisory Committee
- January 24 - Lake of the Woods Museum Board

That Council hereby receives the following Minutes from other various Committees:

- November 30 & December 29 - District of Kenora Home for the Aged
- December 2 - Northwestern Health Unit

That these Minutes be circulated and ordered filed.



**Recommendation approved.**

**JMcMillin**

## **Economic Development**

**Councillor Smith – Chair, reviewed the reports:**

### **1. 2011 NOHFC Co-op Student Placement Agreement**

**Recommendation:**

That Council of the City of Kenora hereby give three readings to a by-law to authorize the execution of a funding agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) under the Northern Ontario Youth Co-op Program for finalizing costs associated with the hiring of one Tourism Summer Student in 2011.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

### **2. 2012 Summer Students**

**Recommendation:**

That the Council of the City of Kenora hereby approves the hiring of eight (8) summer students for Tourism Kenora to work with the Lake of the Woods Development Commission for sixteen (16) weeks.

**Recommendation approved.**

**JMcMillin**

## **Finance**

**Councillor Lunny – Chair, reviewed the reports:**

### **1. December 2011 Financial Statements**

**Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at December 31, 2011.

**Recommendation approved.**

**JMcMillin**

### **2. Discovery Centre Debenture**

**Recommendation:**

That Council approve a by-law for the issuance of long term debt financing in the amount of \$1,054,232.47 effective December 31, 2011 to finance the net municipal costs related to the Discovery Centre, budgeted to be financed through a \$2,077,006 subsidy from Intake Two of the Building Canada Fund – Communities Component and the issuance of long term debt.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

### **3. Fire Hall Debenture**

**Recommendation:**

That Council approve a By-law for the issuance of long term debt financing in the amount of \$4,504,572.08 effective December 31, 2011 to finance the net municipal costs related to the Fire Hall, budgeted to be financed through a \$1,000,000 subsidy from the Northern Ontario Heritage Fund and the issuance of long term debt.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

#### **4. Highway 17 East & West Debenture**

**Recommendation:**

That Council approve a By-law for the issuance of long term debt financing in the amount of \$2,344,191.28 effective December 31, 2011 to finance the net municipal costs related to the Highway 17 East and West Rehabilitation Project, budgeted to be financed through a \$4,666,666 subsidy from the Infrastructure Stimulus Fund and the issuance of long term debt.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

#### **5. Prosperity Trust Fund Report**

**Recommendation:**

That Council hereby accepts the report on the Kenora Citizens' Prosperity Trust Fund.

**Recommendation approved.**

**JMcMillin**

Councillor McKay commented we shouldn't be withdrawing more than what we can build in the fund.

### **Operations Committee**

**Councillor McKay – Chair, reviewed the reports:**

#### **1. Fifth Avenue South – Two-hour Parking Restriction**

**Recommendation:**

That the present two-hour parking restriction along the west side of Fifth Avenue South, between First Street South and Second Street South, remain status quo.

**Recommendation approved.**

**JMcMillin**

**Discussion:**

Rick Perchuk indicated that changing the by-law doesn't give them assurance for parking and he gave the reason for the changes in that area as a result of parking in the downtown as people would park (free) for extended time to avoid parking downtown in the metered zones.

Rick went on to explain that changing the by-law would not allow the usage they are looking for and eventually other patrons from downtown

would return to this area to park and tie it up all day so that would defeat the purpose the Quilters are looking for; nor would this area likely accommodate some 13 vehicles if changes were made to the parking zones. He explained it is difficult to find adequate parking near the church however he cannot support the change in the by-law.

There is currently a loading/unloading zone open for them to use for dropping off/picking up their equipment at the church but this does not address the problem as there is nowhere they can park which is the main concern.

Parking permits were briefly mentioned but this would be precedent-setting if the City did this for one group. It was mentioned the Quilters could be encouraged to find alternate parking from businesses in the area that may be able to accommodate them.

It was mentioned the by-law could be changed but there is no guarantee to the Quilters that they would have access to those parking spaces as they would likely start to fill up early on a Friday prior to the Quilters arriving mid-morning.

## **2. KC Refrigeration Lease Extension – Unit A**

### **Recommendation:**

That the Council of the Corporation of the City of Kenora gives three readings to a by-law to authorize the execution of a lease agreement

between the City of Kenora and K C Refrigeration for the period January 1, 2012 to December 31, 2013 for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726, 23R4158; Unit A; and further

That the Mayor and Clerk be authorized to enter into the agreement of an extension to the lease agreement.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

## **3. KC Refrigeration Lease Extension – Unit C**

### **Recommendation:**

That the Council of the Corporation of the City of Kenora gives three readings to a by-law to authorize the execution of a lease agreement between the City of Kenora and K C Refrigeration for the period January 1, 2012 to December 31, 2013 for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726, 23R4158; Unit C; and further

That the Mayor and Clerk be authorized to enter into the agreement of an extension to the lease agreement.

**Recommendation approved** (resolution and by-law).

**JMcMillin**

**4. 2012 Lease Renewal – Abundance (Museum Annex)**

**Recommendation:**

That Council give three readings to a by-law to authorize the execution of a lease agreement for the period January 1 to December 31, 2012 with 1544227 Ontario Inc. for municipal property located at 224 Main Street South (the Museum Annex).

**JMcMillin**

**Recommendation approved** (resolution and by-law).

Rick mentioned we will have to look at a longer lease as we keep extending year to year rather than entering a long term lease, i.e. minimum 3 year.

**5. Neighbourhood Watch Program - Signage**

**Recommendation:**

That as requested by the Kenora Community Policing Committee in response to requests by the public as a means to deter neighbourhood crime, Council hereby authorizes the purchase, installation and maintenance of the "Neighbourhood Watch Signs" in support of the Neighbourhood Watch Program being organized by the Policing Committee; and

That funding for the purchase, installation and maintenance of signage for this purpose be through the approved 2012 Roads Operating Budget; and further

That the Operations Department be authorized to look after the installation, maintenance and replacement of the signs as required by requests received by the Policing Committee under this program.

**JMcMillin**

**Recommendation approved.**

**Discussion:**

Rick mentioned he inquired about prices and metal signs typically run about \$15 and Operations does have staff to do the work so it can be carried out on behalf of the volunteer Committee.

Councillor Drinkwater expressed her support for this program as a Member of the Committee and noting she is pleased the program is be resurrected as it was in place many years ago and the community is voicing a concern for the program to be reinstated.

**Next Meeting:**

- Monday, March 12, 2012

**Motion - Adjournment to Closed Meeting:**

**1. Moved by L. Roussin, Seconded by R. McKay and Carried:-**

**That** this meeting be now declared closed at 5:00 p.m.; and further

**That** pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

**i) Personal Matter about an Identifiable Individual**

**Reconvene to Open Session:**

**2. Moved by D. Canfield, Seconded by L. Roussin and Carried:**

**That** Committee hereby reconvenes to the Open Session of this Committee Meeting at 5:15 p.m. with the following from its Closed Meeting:

i) An appointment to the District of Kenora Home for the Aged.

The meeting adjourned at 5:30 p.m.

**JMcMillin**